

## Activate SIM Cards – Individual

- 1. Log in to ConnectHQ
- 2. Select the Subscriptions menu
- 3. Select the SIM Card to activate on the respective checkbox
- 4. Click on the Action context menu
- 5. Select Trial or Activate to move sims to an active state



## 6. Click OK

Activate Subscription	
SIM 8955644099890132958	
Current State ENTERPRISE-INVENTORY	
Target State	
	CANCEL OK

## Activate SIM Cards – Bulk

- 1. From the Subscriptions Menu:
  - a. Select the checkboxes to the left of each sim you would like to activate

BUSINESS										
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Subscript	ions						0 0 0	5 5 6	C & Search	<b></b>
	ICCID	IMSI	MSISDN	Main Account	Account	Group	Se	ssion Status	APN Group	Net Action
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- b. Or you can simply check the Bulk Change option without the checkboxes for larger activation requests
- 2. Select Mode
  - a. File This is for the larger activation requests
    - i. This option you will upload a comma delimited CSV file with ICCID as your header and all your ICCID values below
  - b. SIMS selected This is if you have checked boxes next to sims
- 3. Select operation type = SIM Life Cycle
- 4. SIM Life Cycle = Active
- 5. Click CHANGE